

German American Marketing, Inc. Thomas Bauer c./o. The German Society of Pennsylvania 611 Spring Garden Street Philadelphia, PA 19123 Phone: 215 268 7606 Mail: info@philachristmas.com

Become a member of our team with an

Internship in Event Management / Event Marketing

For the organization of our events **Christmas Village in Philadelphia** in Philadelphia, PA / USA and **Christmas Village in Baltimore** in Baltimore, MD / USA, we are looking for highly motivated and talented individuals to join us. Both events are German style Holiday Markets and take place at downtown Philadelphia for the tenth time and Baltimore for the fifth time from Nov 18th through Dec 24th, 2017 (see <u>http://www.philachristmas.com</u> and <u>http://www.baltimore-christmas.com</u>).

In our event management team you will get involved in the whole scope of event management and event marketing tasks. If you are looking for an internship where you can show own initiative, bring in creativity and entrepreneurial thinking in different challenges, you should apply!

The tasks include but are not limited to:

- conceptual design, production and distribution of advertising material
- initiation of promotion partnerships
- organizing active public relations work inside and outside of media partnerships
- setting up an event entertainment program together with local partners
- caring for the needs of event sponsors, vendors and visitors

We are looking for:

- advanced students of business administration or related subjects
- go-getters who can act as team players
- good English language skills
- good command of Microsoft Office (knowledge in HTML or graphic software tools is an asset)

Duration: five months from August 15, 2017 through January 15, 2018

Conditions: the internship is paid, also US visa, accommodation and flights are covered

Location: Philadelphia, PA / USA or Baltimore, MD / USA

If you are interested, please send your full resume and/or questions to Thomas Bauer (info@philachristmas.com).